Frequently Asked Questions

**How many seats may I purchase?**You can purchase as many as you wish. We have over 400 seats available for this naming recognition. If you’re purchasing multiple seats and would like each plaque to be different please contact us as takeaseat@westfield.ma.edu and we will be happy to work with you.

**May I purchase a seat with others?**

Yes, we want as many people as possible to participate in "Taking a Seat"! All individual in a group purchase of a seat(s) must agree on the nameplate wording and the non-charitable portion will be equally split among those purchasing the seat(s).

**What if I want to contribute more but don’t want my name on additional seats?**We are recognizing those that contribute $500 or more (either by buying multiple seats or making a larger donation when they purchase one seat) on a prominently displayed donor plaque in the rear of Dever Stage.

**What will be on my nameplate?**Each personalized nameplate will have space for a maximum of 100 characters and spaces per line. You may choose to place your own name (Dr. Rebecca Smith), family name (The Smith Family), Honor (In honor of), or remembrance of someone (In memory of), or you may give your chair as a gift (A gift from).

**Where will the nameplate be placed?**Your nameplate will be placed on the back of the seat.

**How long will my nameplate remain on the chair?**Your nameplate will remain on the seat throughout the lifetime of the seat.

**May I choose the seat I sponsor?**

Placement of nameplates will be randomly assigned, but if you purchase more than one seat sponsorship, those seats will be grouped together. Seats along the aisles and in the front row are priced at $500.

**Will the seat I sponsor become my seat for actual performances?**

No. This campaign is a naming opportunity, and does not include tickets or seat assignments for events.

**Do I need to pay in full at the time of the order?**

Yes, you may pay online at [westfieldalumni.org/takeaseat](http://www.westfieldalumni.org/takeaseat) or send a check payable to the Westfield State Foundation, in the notation line please write Take A Seat, and mail with appropriate wording for the nameplate(s) to:

Westfield State Foundation, Inc.

PO Box 1630

577 Western Ave.

Westfield, MA 01085